

Wednesday 21 February 2024

To: Chair – Councillor Sally Ann Hart
Vice-Chair – Councillor Anna Bradnam
Members of the Employment and Staffing Committee – Councillors
Sunita Hansraj, Mark Howell, William Jackson-Wood, Richard Stobart and
John Williams

Quorum: 3

Substitutes: Councillors Heather Williams, Sue Ellington, Graham Cone, Bunty Waters,
Dr. Shrobona Bhattacharya, Peter Fane, Ariel Cahn,
Dr. Aidan Van de Weyer, Peter Sandford and Bridget Smith

Dear Councillor

You are invited to attend the next meeting of **Employment and Staffing Committee**,
which will be held in **Council Chamber - South Cambs Hall** at South Cambridgeshire
Hall on **Thursday, 29 February 2024** at **10.00 a.m.**

Yours faithfully
Liz Watts
Chief Executive

Agenda

	Pages
1. Apologies for Absence To receive Apologies for Absence from Committee members.	
2. Declarations of Interest	
3. Minutes of Previous Meeting	3 - 8
4. Public Questions If you would like to ask a question or make a statement, then please refer to the Document called Public Speaking Scheme (Physical Meetings) and contact Democratic Services by no later than 11.59pm three clear working days before the meeting.	
5. Update on the Four-Day Week Trial	9 - 60
6. People Recruitment, Retention and Absence Data - 1 October to 31 December 2023 (Q3)	61 - 70

The Council is committed to improving access to its agendas and minutes for all members of the community. We try to take all circumstances into account, but if you have any specific needs we will do what we can to help you. Please contact Democratic Services on 01954 713 000 or email democratic.services@scambs.gov.uk.

Further information for members of the public can be found at the below link.

[Link to further information for members of the public attending South Cambridgeshire District Council meetings.](#)

If you wish to ask a question or make a statement at a meeting, please refer to the Public Speaking Scheme at the below link.

[Link to the Public Speaking Scheme](#)

Further information for Councillors

[Declarations of Interest – Link to Declarations of Interest - Information for Councillors](#)

Councillors are reminded that Democratic Services must be advised of substitutions in advance of meetings. It is not possible to accept a substitute once the meeting has started.